

Regional Institute of English, South India

Jnanabharathi Campus, Bengaluru-560056

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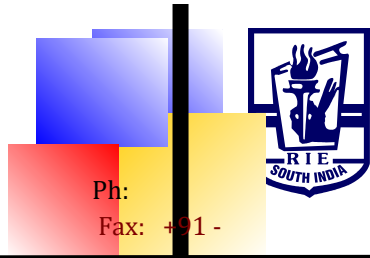
Website : www.riesi.ac.in

**LIST OF STATIONERY MATERIALS REQUIREMENT FOR YEAR 2023-2024
W.E.F. 01.04.2023 to 31.3.2024**

- Annual Plan of 2023-2024
- Karnataka State Sponsored Programmes
- Member State special programmes
- ESP Programmes
- Distance Mode programmes

Total target number of teachers to be trained is 4,000 Nos.

Sl.No	Name of the Item	Approximate Quantity Required	Rate per Piece/No. to be quoted (Rs.)
1.	J K Copier 75 GSM (A4 size)	600 reams	
2.	J K Copier 75 GSM (Legal Size))	50 reams	
3.	J K Ledger Green Sheets (Legal Size)	30 reams	
4.	Sheet Protector - A4 Size- 250 Micron	4,000 Nos.	
5.	Cello Fine Grip Ball point Pens	4,000 Nos.	
6.	Brown Covers (A4 Size)	4,000 Nos.	
7.	White covers (4" x 9.5")	2,000 Nos.	
8.	White Covers 4.5" X 10.5 ")	1,000 Nos.	
9.	White covers (window) (4" x 9.5")	500 Nos.	
10.	Cloth Covers (10" x 13.5")	1,000 Nos.	
11.	Cloth Covers (12" x 16")	1,000 Nos.	
12.	White Board Markers - Kores	500 Nos.	
13.	Drawing pins (Push Type)	100 boxes	
14.	Stapler pins	20 boxes	



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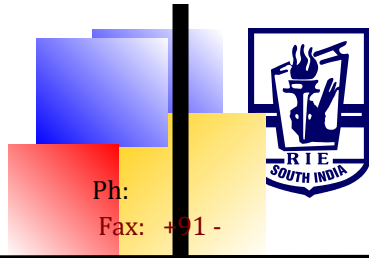
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15.	K G Sheets	5,000 Nos.	
16.	Long plain register (100 pages)	50 Nos.	
17.	Long plain register (200 Pages)	50 Nos.	
18.	Sketch pens - Camlin	500 sets	
19.	Rubber Band (Big Size)	2 kg	
20.	Luxor OHP permanent marker pen (fine Tip) Green Blue, Black	100 Nos.	
21.	High Lighter (4 colours)	20 Nos.	
22.	Scissors (Big)	50 Nos.	
23.	Scissor (Medium)	50 Nos.	
24.	Fevi Stick (Big) (Glue)	500 Nos.	
25.	Stapler - HD 10D Kangaro	50 Nos.	
26.	Duster	50 Nos.	
27.	Glass Board Marker -	5 Boxes	
28.	White Chalk	5 Big Box	
29.	Colour Chalk	5 Big Box	
30.	Brown Tape - 2"	100 Nos.	
31.	Brown Tape - 1"	100 Nos.	
32.	Cellotape - 2"	100 Nos.	
33.	Cellotape - 1"	100 Nos.	
34.	L3150 Epson Printer Toner Black	25 Nos.	



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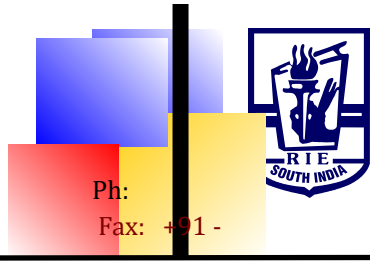
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35.	L3150 Epson Printer Toner Cyan	10 Nos.	
36.	L3150 Epson Printer Toner Magenta	10 Nos.	
37.	L3150 Epson Printer Toner Yellow	10 Nos.	
38.	Gem Clips	100 Boxes	
39.	J C Stick Notes	50 Nos.	
40.	Post it sticks Yellow	50 Nos.	
41.	Pencil Box	50 Nos.	
42.	Erasers	50 Nos.	
43.	Pencil Sharpener	50 Nos.	
44.	Gum Bottle (small size)	50 Nos.	
45.	Paper Pins	100 boxes	
46.	Id Card Plastic Covers (4 Inch X 3 Inch)	500 Nos.	
47.	Alfachisel 10 Water Color Markers	50 Packets	
48.	Duracell Cells 2A	50 Nos.	
49.	Duracell Cells 1A	50 Nos.	
50.	Big Stapler (Kangaro HP - 45)	5 Nos.	

DIRECTOR



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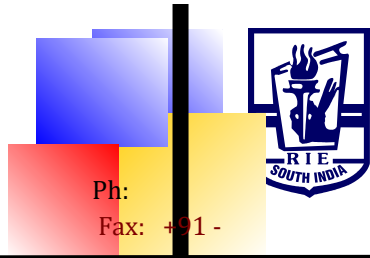
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LIST OF CLEANING (HOUSE KEEPING) MATERIALS REQUIREMENT FOR YEAR 2023-2024 W.E.F. 01.04.2023

Sl.No	Name of the Item	Approximate Quantity Required	Rate per Piece/No. to be quoted (Rs.)
1.	Harpic (500 ML)	50 Nos.	
2.	Wheel Powder 1 Kg PKT	60 Nos.	
3.	Mop stick with refills	25 Nos.	
4.	Mop Refills	25 Nos.	
5.	Steel Brush	40 Nos.	
6.	Toilet cleaning brush	2 Nos.	
7.	Urinal cakes	20 packets	
8.	Acid concentrate (5 Litre Can) (Sanitop)	25 Nos.	
9.	Phenyl Compound - 5 ltrs can (Good quality)	20 Nos.	
10.	Web Cob remover stick	2 Nos.	
11.	Dusting Cloth	50 Nos.	



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12.	Hand Gloves	6 sets	
13.	Road Brush	2 Nos.	
14.	Water Wiper	2 Nos.	
15.	Mop stick (with refill)	5 sets	
16.	Bombay Broom (Monkey 555)	50 Nos.	
17.	Room Fresheners	10 packets	
18.	Soap Oil Can (5 ltr can)	20 Nos.	
19.	Caustic soda packet	15 Nos.	
20.	Checks Cloth	25 Nos.	
21.	Coconut Palm Garden Broom	10 Nos.	
22.	Plastic Buckets (Good Quality) 20 Ltrs	20 Nos	
23.	Plastic Buckets (Good Quality) 5 Ltr	20 Nos.	
24.	Plastic Mugs (Good Quality) 1 Ltr	20 Nos.	
25.	Lifebuoy hand wash with pump	200 Nos.	
26.	Sanitizer 5 Lts can	5 Cans	

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